ARTWORK SETUP GUIDELINES
FOR CUSTOM PRINTED WHITEBOARDS

To ensure the best print quality and a perfect fit, please follow these artwork setup guidelines.

1. ARTWORK SIZE

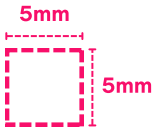
Create your artwork at the full board size including 5mm bleed on all sides.

EXAMPLE SIZE	1800mm (H) x 400mm (W)
ARTWORK SIZE (with bleed)	1810mm (H) x 410mm (W)
VISIBLE / FINISHED SIZE	1800mm (H) x 400 (W)

2. BLEED

Extend all background colours, images and graphics to the bleed edge to avoid any white edges after trimming

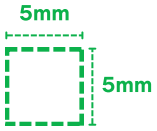
BLEED: 5mm on all sides



3. CRITICAL SAFE ZONE

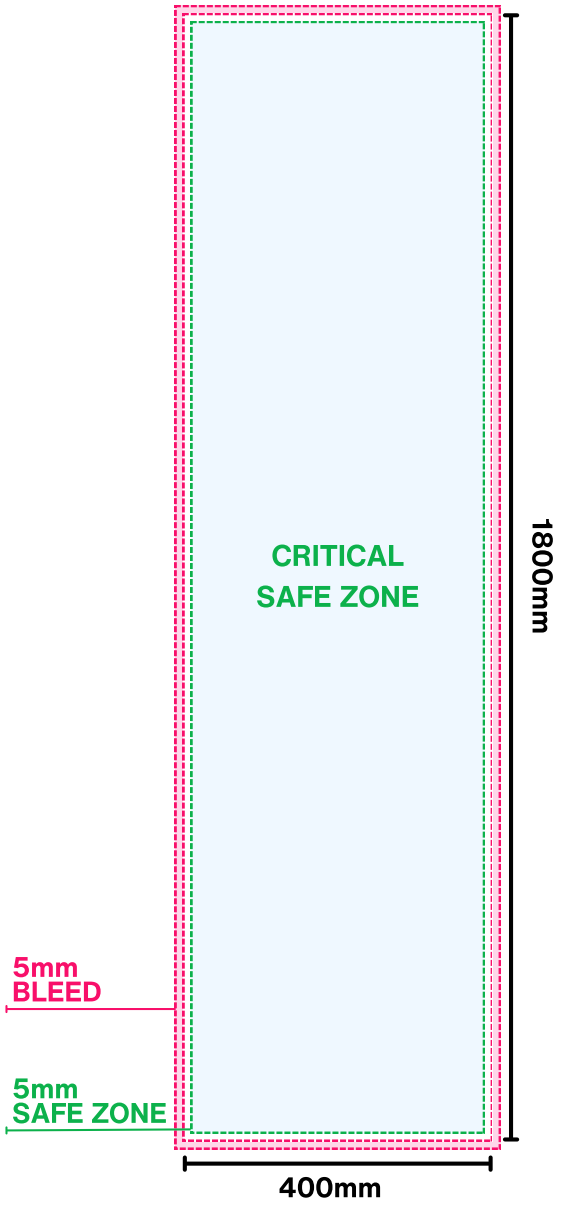
Keep all important content (text, logos, icons) inside the safe zone to ensure nothing is trimmed off.

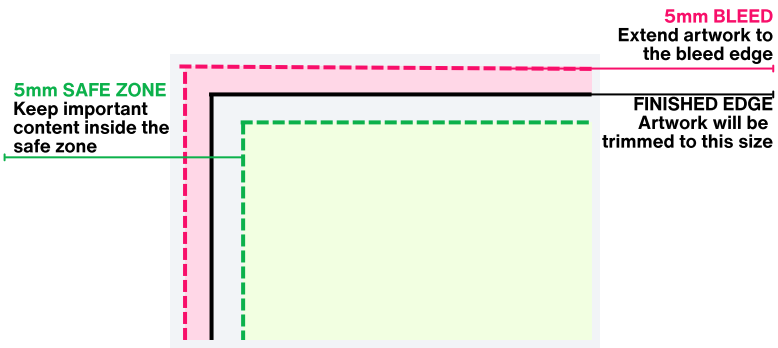
SAFE ZONE: 5mm in from the finished edge on all sides



4. FILE REQUIREMENTS

- File format: PDF (Print Ready)
- Colour mode: CMYK
- Resolution: 300 DPI at 100% size
- Fonts: Outlined or embedded
- Images: Embedded (not linked)
- All layers: Flattened
- Do not include crop marks or printer marks





DO's

- Use high resolution images
- Convert fonts to outlines
- Extend backgrounds to bleed
- Check spelling and content
- Save as PDF (Print Ready)

DON'Ts

- Do not leave white borders
- Do not place text or logos outside the safe zone
- Do not include crop marks or printer marks
- Do not use RGB colour mode

IMPORTANT NOTES

- We will print exactly what you supply.
- Visionchart is not responsible for low resolution, incorrect colour mode, or content outside the safe zone.
- For best results follow these guidelines carefully.

SUBMIT ARTWORK

Email you print ready PDF artwork to:

printedboards@visionchart.com.au

Please include your Order Number in the email subject line and file name.

If you have any questions, please contact Visionchart on **1800 067 278** or email **printedboards@visionchart.com.au**